

YMCA Student Care Centre @ CHIJ Our Lady of Good Counsel

2C Burghley Drive Singapore 558979

Email: gcsc@ymca.edu.sg



REGISTRATION & ENROLMENT

Please submit the following documents and forms at the time of registration and payment:

1. Enrolment form duly completed;
2. Copy of child's Birth Certificate;
3. Copy of child's Medical/ Immunisation records;
4. 1 passport-sized photograph of child;
5. A copy of both parents' NRIC / Citizenship / PR documents.
6. A copy of the authorised person's (eg. Relatives whom the parents have authorised to fetch their child home) NRIC.

FEE STRUCTURE

<u>CHARGES</u>	<u>AMOUNT</u>	<u>REMARKS</u>
Half-Day Care	\$ 270	Payable Monthly
Deposit	\$ 270	Refundable/Offset last month
Registration	\$ 80	One time (non-refundable)
* fees may be subject to change		
TOTAL	\$ 620	Payable upon enrolment

<u>OTHER CHARGES</u>	<u>AMOUNT</u>	<u>REMARKS</u>
Holiday Outings & Enrichment Programmes	To be advised by Centre Supervisor	Payable for additional costs incurred in outings or excursions and any enrichment lessons conducted by external vendors.

Payment for registration must be made via either:

1. Cheque, crossed & made payable to "YMCA of Singapore".
2. Cash

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OPERATING HOURS

<u>SCHOOL TERM</u>	1.00pm – 7.00pm	Monday – Friday
<u>SCHOOL HOLIDAYS FULL-DAY</u>	7.30am – 7.00pm	Monday – Friday
Sundays, Public Holidays, additional *6 days a year	Closed	*The dates differ from year to year. Parents will be apprised in due course.
Eve of Christmas, New Year & Lunar New Year	7.30am – 1.30pm	Morning half-day

PAYMENT OF MONTHLY FEES

Payment is made via either:

1. Cheque, crossed & made payable to “**YMCA of Singapore**”;
2. Internet Banking to **YMCA DBS Autosave Account: 001-015231-9**

OR

3. GIRO Account (Please complete the GIRO Application Form & submit to the Centre for processing).

OTHER INFORMATION

1. Things to bring on the first day of student care:

1. Slippers
2. Sleeping bag & a small pillow (For P1 & P2 naptime)
3. Small bottle of shower gel/shampoo/towel/comb (for showering)
4. Change of clothes with towel packed into a bag (*YMCA T-shirt / shorts)

Please **label all your child’s belongings** (including her school uniform, bag, shoes and socks) in case your child misplaces her belongings. A locker will be assigned to each child for them to keep their sleeping bag, toiletries & change of clothing.

** 2 YMCA T-shirts will be given free of charge for new enrolment. Subsequent T-shirts can be purchased at \$10 each.*